## FRIENDS OF HYALITE Responsibilities for Board Members

MISSION STATEMENT: Friends of Hyalite is a non-profit organization dedicated to stewardship of, access to, and support for year round recreation in Hyalite Canyon.

As a director on the Friends of Hyalite board your areas of responsibilities are:

- Know the organization's mission, policies, programs, and needs
- Leverage individual and community connections and resources to help achieve the organization's mission
- Serve as an active advocate and ambassador for the organization
- Participate in fundraising, resource development, and stewardship activities
- Be able to read and understand the organization's financial statements
- Evaluate the performance of the executive director
- Participate in strategic and organizational planning
- Ensure strong fiduciary oversight and financial management
- Enhance the organization's public image
- Prepare for, attend, and conscientiously participate in board meetings
- Participate fully in one or more committees
- Comply with the organization's bylaws, policies, and board resolutions
- Sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- Maintain confidentiality about all internal matters of the organization

## About Friends of Hyalite

Friend of Hyalite (FOH) was formed in September, 2010 as a 501(c)3 non-advocacy organization working in partnership with the Bozeman Ranger District of the Custer Gallatin National Forest specifically on behalf of the community and user groups on public lands in Hyalite Canyon, near Bozeman in Gallatin County, Montana.

Bozeman Ice Festival® and Bozeman World Cup are DBAs of Friends of Hyalite. Bozeman Ice Festival® is a federally registered trademark of Friends of Hyalite.

www.hyalite.org www.bozemanicefest.com